

Performance Management Toolbox



Flight Status Reference Guides	
Mid-year Check-in Reference Guide	
Sales & Service (GR and Silmid)	Office
Operations	Manager

Resource Videos & Meeting Guidelines	
2026 Mid-year Review Video	
1:1 Meeting Guidelines	Goal Setting Reference Guide
1:1 Meeting Video	Goal Setting Video
Contributor / 360 Reference Guide for Managers	How to have difficult conversations
SBI Method Guide (Managers)	GROW Framework Guide (Managers)
Feedback and Coaching (Manager Training)	2025 Year-end Performance Management Process Overview

Performance Review – Excel Templates	
Sales & Service (GR and Silmid)	Office
Operations	Manager (Mid-year & Year End)

PeopleHR Demonstration Videos – Year End	
Employee Training	
Manager Training	

ExponentHR Demonstration Videos	
Employee Training	
Manager Training	
How to submit goals in Exponent	
How to add employee & contributor feedback to the review - Managers	
How to access previous reviews - Managers	

